

FY 2016/17 Budget Calendar

Jan 19:	Finance Committee kick-off work session to review fiscal forecast and discuss/approve budget priorities and policies
Jan 22:	Current Personnel Allocation Information sent to Departments
Feb 10:	Dept Budget Training Session#1, Council Chambers, 1PM-3PM
Feb 12:	Dept Budget Training Session#2, Council Chambers, 1PM-3PM
Mar 7:	Final Budget Submittals/Forms Due to Budget Office
Mar 7–28:	Finance Dept. reviews, analyses and formulates 1 st draft of budget
Mar 28–Apr 8:	City Manager formulates <u>Recommended Budget</u>
Apr 8–25:	Finance prepares <u>Recommended Budget</u> document
Apr 25–May 9:	Finance Committee reviews and considers <u>Recommended Budget</u>
May 11:	City Council 1 st reading of Finance Committee's recommendations
May 25:	City Council meeting for adoption of FY 2016/17 Operating Budget
Jun 1:	Deadline to send <u>Adopted Budget</u> to NM Dept of Finance & Admin.
Jul 1:	Start of FY 2016/17